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**From:** Sinks, Tom [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=001007B7D256453A8A19B91DF704E22C-SINKS, TOM]  
**Sent:** 5/15/2018 1:49:24 PM  
**To:** Hubbard, Carolyn [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=2a93ce3245494318b109e87f7d826284-Hubbard, Carolyn]  
**CC:** Sinks, Tom [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=001007b7d256453a8a19b91df704e22c-Sinks, Tom]  
**Subject:** RE: Website Help for Public Hearing  
**Attachments:** FRN extension and hearing 5.10.18\_.docx; FR Notice\_Strengthening Transparency extension and hearing example.docx

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**Deliberative Process / Ex. 5**

Looks like the best day

for the hearing will be July 24th

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**From:** Hubbard, Carolyn  
**Sent:** Tuesday, May 15, 2018 9:17 AM  
**To:** Dearie, Jessica <Dearie.Jessica@epa.gov>; Kapuscinski, Jacques <Kapuscinski.Jacques@epa.gov>  
**Cc:** Kumar, Manisha <Kumar.Manisha@epa.gov>; Sinks, Tom <Sinks.Tom@epa.gov>; Hauchman, Fred <hauchman.fred@epa.gov>; Burden, Susan <Burden.Susan@epa.gov>  
**Subject:** Website Help for Public Hearing

Hi Jessica and Jacques,

We are likely going to be holding a public hearing for the Strengthening Transparency in Regulatory Science rule, and we are going to need a webpage where people can go to sign up for time slots to speak at the hearing. We are going to need to get this set up pretty quickly. Jessica, I know you've helped us before with creating sign up forms online. I don't know if we would use Eventbrite or something else for registration, or if we can just do it via a webform.

Would the two of you be able to assist? I'm copying Manisha Kumar in OSA- she is the EIC for the webpage where this will live and can help get this posted. I'm also copying Fred and Tom and Susan who are all lucky members of this team. The webpage is here-

<https://www.epa.gov/osa/strengthening-transparency-regulatory-science>

Thanks!

Carolyn

Carolyn Hubbard  
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